



भारतीय आयुर्विज्ञान अनुसंधान परिषद INDIAN COUNCIL OF MEDICAL RESEARCH

वी. रामलिंगस्वामी भवन, अन्सारी नगर, पोस्ट बॉक्स 4911, नई दिल्ली - 110 029
 V. RAMALINGASWAMI BHAWAN. ANSARI NAGAR. POST BOX 4911. NEW DELHI - 110 029

No.16/28/2018-Admn. II

Dated : 05.04.2018

To

19.4

The Directors/Directors-in-Charge
 of all Institutes/Centres of ICMR.

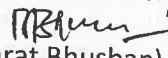
Sub : Reimbursement in respect of Newspapers purchased/supplied to officers at
 their residence – guidelines regarding.

Sir/Madam,

Please find enclosed a copy of O.M.No.25(12)/E.Coord-2018, dated 3rd April, 2018
 from Ministry of Finance, Department of Expenditure (E. Coord. Branch), New Delhi on
 the subject mentioned above for information and necessary action.

The orders are effect from 3rd April, 2018 and are issued with the approval of the
 Competent Authority.

Yours faithfully,


 (Bharat Bhushan) 19/4/18

Sr. Admn. Officer

For Director General

Encl : As above.

Copy to :-

1. PS to DG, ICMR
2. PS to Addl. DG, ICMR
3. PS to Sr.DDG(A)
4. PS to Sr.FA
5. DDG (JP)
6. PS to ADG(AX)
7. ADG(RR)
8. Admn.I
9. Sr. Admn.I
10. A.O., Pension
11. DDOAccounts-I
12. Accounts-VI
13. Accounts Officers
14. Sr. Accounts Officers
15. Head, ISRM – to place on icmr website

North Block, New Delhi
Dated: 3rd April 2018


OFFICE MEMORANDUM

Subject: Reimbursement in respect of Newspapers purchased/ supplied to officers at their residence-guidelines regarding.

Department of Expenditure, Ministry of Finance, vide order no. 1(24)/E.IIA/96 dated 13th September, 1996, had issued guidelines on the subject cited above. It has been felt that these guidelines are dated and need to be updated. It has therefore, been decided that in place of the existing practice of getting monthly reimbursement of newspaper on production of newspaper bills, reimbursement for newspaper may be made at the rates mentioned below based on the certification given by the entitled officer:

S.No	Level of Officers	Reimbursement to be made per month (In Rs.)
1.	Secretary/Secretary equivalent	As per actuals
2.	Additional Secretary/ Additional Secretary equivalent	Rs. 1100
3.	Joint Secretary/Joint Secretary equivalent	Rs. 850
4.	Director/ Deputy Secretary / Under Secretary/Section Officer or equivalent	Rs. 500

2. A certificate as per the Annexure, to the effect that expenditure has been incurred on newspaper shall be provided by the officers on half yearly basis to the office for reimbursement.
3. This issues in supersession to all earlier guidelines of Department of Expenditure on the subject.
4. The orders will be effective with immediate effect.


3/4/18.
(H.Atheli)
Director

To:

1. All Ministries/ Departments of the Government of India
2. All Financial Advisors of Ministries/ Department of the Government of India
3. Office of Comptroller & Auditor General of India

Government of India
Ministry of _____
Department of _____

[Statement to be furnished on half-yearly basis by the Government Officer to Administration]

Name of the Applicant: _____

Designation: _____

Department: _____

Pay Level & Basic Pay (Rs.): _____

I certify that I have spent Rs. _____ towards purchase of Newspaper(s) for the months of :

- i) Jan-June, 20__
- OR**
- ii) July-December, 20__

[only one option is to be ticked]

I further declare that : i) The Newspaper (s) in respect of which reimbursement is claimed, is/are purchased by me. ii) The amount for which reimbursement is being claimed has actually been paid by me and has not/will not be claimed by any other source.

Date: _____

Signature:

Name: