Email: <u>nin@ap.nic.in</u> Website : <u>www.ninindia.org</u>



Telephone: 91-40-27197200 Fax: 91-40-27019074

# आईसीएमआर - राष्ट्रीय पोषण संस्थान

ICMR - NATIONAL INSTITUTE OF NUTRITION (Indian Council of Medical Research) Near Tarnaka Metrorail Station / Flyover Jamai-Osmania PO, Hyderabad-500 007, Telangana State

No./NIN/ACO/2017-18

Date: 06-07-2017

## CIRCULAR

Applications are invited from eligible and willing candidates from amongst the Section Officers of ICMR Hqrs & its Institutes / Centres for filling up of One Post of Accounts Officer (Unreserved) in the Pay Matrix Level: 9 of 7<sup>th</sup> CPC (Pre-revised Pay Band: 3 - Rs. 15600-39100 + Grade Pay Rs. 5400/-) plus allowances admissible under the rules) on promotion basis at the National Institute of Nutrition, Hyderabad.

## Educational & Other qualifications:

- i) Minimum 3 years Bachelor's Degree in any discipline from a recognized university.
- ii) Junior Accounts Officer with 2 years of regular service in the grade.
- Section Officer having 3 years regular service with two years working experience in Finance/Accounts.

Candidates who fulfill the above eligibility criteria may submit their application in the prescribed format along with all the requisite documents viz., educational qualifications, work experience in the departments, last five years ACRs/APARs & vigilance clearance certificate, through proper channel to reach the Director, National Institute of Nutrition, Hyderabad 50007 on or before 31-07-2017.

Sr. Administrative Officer I/c. For Director-in-charge.



Paste your recent passport size photo & sign across

Circular. No.: \_\_\_\_

#### Application for the post/ position of: ACCOUNTS OFFICER

Note: Candidate is to fill all the information in his own handwriting and enclose copies of all documents for consideration of this application.

1. Name of the candidate in full (In block letters) : a. Title (Mr./Ms./Mrs./Dr.) b. First Name																										
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	8. Whether belong to : 9. Religion : SC/ST/OBC/PH (mention details)																									
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11. E	11. Educational qualifications (From SSC onwards):																									
SI. No.					Subjects			B	Board / University				Period From To dd-mm-yy dd-mm-yy				rcent- age		sion/ ade							

12. Technical/ other qualifications/courses etc., :

SI.	Examination			Per	iod	Percent-	Division/ Grade
	passed with group	Subjects	Board / University	From dd-mm-yy	To dd-mm-yy	age	

### 13. Experience (with Organization name and period of experience) :

SI.	Name of the post/				riod	Total Years/	
No.	position	Institute/ Centre	Subject area	From dd-mm-yy	To dd-mm-yy	Months/ Days	

#### 14. Languages known :

15.

a. To speak		 	 
b. To write	:	 	 
c. To read	:	 	 
Additional information, if any:			

#### DECLARATION

I, hereby declare that the information furnished in the application is true, complete and correct to the best of my knowledge and belief. I am fully aware that in the event of any of the above information furnished by me being found false or incorrect at any stage, my candidature/ appointment is liable to be summarily cancelled/ terminated without any notice or compensation.

Place :

Signature of the Candidate :

Date :

Name (In block letters) :