



भारतीय आयुर्विज्ञान अनुसंधान परिषद INDIAN COUNCIL OF MEDICAL RESEARCH

स्वास्थ्य अनुसंधान विभाग (स्वास्थ्य एवं परिवार कल्याण मंत्रालय)

वी. रामलिंगस्वामी भवन, अन्सारी नगर, नई दिल्ली - 110 029

DEPARTMENT OF HEALTH RESEARCH (MINISTRY OF HEALTH & FAMILY WELFARE)
V. RAMALINGASWAMI BHAWAN, ANSARI NAGAR, NEW DELHI - 110 029

No.1/1/2009-Admn-II

Dated: 05/01/2017

To,

The Directors/Director-in-charge

All Institutes/Centers of ICMR

Sub: Delegation of enhancement of Financial Powers to the Directors/Director-in-charge regarding procurement of equipment costing up to Rs.25 Lakhs

Sir/Madam,

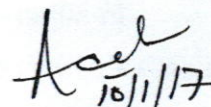
In supersession of this office order of even number dated 16th Feb., 2016 forwarding therewith the delegation of powers to the Sr. Dy. Director General (Admn) and Directors/Directors-in-charge of ICMR Institutes/Centers, the Director General, ICMR has approved further delegation of financial powers under the rule 29 of the Memorandum of Association, Rules, Regulations and bylaws of ICMR under head (ix) Item 22 (Indents, Contracts and Purchases) for purchase of scientific/research medical equipments/apparatus, component, spare parts, software/civil, maintenance and services contracts thereof etc. up-to Rs.25 Lakhs, subject to GFR, guidelines issued by ICMR, budgetary allocation made by ICMR Hqrs. including availability of funds and subject to the fulfillment of the following conditions:

- (i) Prior to initiation of purchase process concurrence of Group-A Accounts Officer of the Institute/Centre shall invariably be obtained.
- (ii) Where Group-A Accounts Officer is not in position, officiating Accounts Officer shall approve process of procurement and duly completed such proposals shall

be submitted to ICMR Technical Committee/ Experts Committee for recommendations.

- (iii) In case of (i) above, subsequent to initiation and completion of the purchase process, the Director/Director-in-charge shall submit a certificate certifying that all the codal formalities laid down under GFR and ICMR guidelines for the procurement of scientific/research medical equipments/apparatus, component, spare parts, software/civil, maintenance and services contracts have been completed. There is, therefore, no need to send the case papers for approval to the headquarters.
- (iv) It may also be ensured that the above certificate has, **specifically**, to be signed by the Director/Director-in-charge of the Institute/Center. Apart from this, no other documents need to be sent to ICMR.

Yours faithfully



(Agnes Xalxo)

Asstt. Director General (Admn)

For Director General

Copy to:-

1. PS to DG / *Addl. DG.*
2. PS to Sr. DDG(A)/Sr. FA
3. All Heads of Technical Divisions
4. ADG (AX/JP)
5. All Sr. AOs/Sr. ACOs/AOs/ACOs
6. IRIS Section for upload on ICMR website