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No.F.17/6/2014-PPD
Government of India
Ministry of Finance
Department of Expenditure
Public Procurement Division

Room.No.516, Lok Nayak Bhawan,
New Delhi dated the 13th October, 2016.

Office Memorandum


Subject: - Revision of Manual on Policies and Procedures for Procurement of Consultancy and Other Services.

The Manuals on Policies and Procedures for Purchase of Goods, Works and Consultancy were issued by this Department in 2006. These Manuals were prepared in conformity with the General Financial Rules, 2005 and contained broad generic Guidelines. To suit their local/specialized needs, Ministries / Departments were to supplement these manuals by issuing Detailed Operating Instructions; Checklists and customized formats to serve as practical instructions.

2. It has been now decided to revise these Manuals and the copy of the revised Draft Manual for **Procurement of Consultancy and Other Services** is available on the website www.finmin.nic.in → Department → Expenditure → Procurement Policy Division. It has been also decided to initiate stakeholders' consultation on the Draft Manual. In this context, it is requested to review the provisions of the Draft Manual on Policies and Procedures for **Procurement of Consultancy and Other Services** and send your suggestions / comments to e-mail I.D. sanjay.aggarwal68@nic.in, girish.bhatnagar@gmail.com with copy to vivek.joshi@nic.in within one month of the issue of this O.M. i.e. **latest by 15th November, 2016**. The title of the e-mail must mention the subject as given above. The suggestion should be given only in the following format:

Para No and Page Number	Provisions in Manual on Policies & Procedures for Procurement of Consultancy and Other Services.	Proposed changes	Justification and reasons for Suggestions/Comments.
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15.11.16
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(Vinayak T Likhar)
Under Secretary (PPD)
Tel.No.24621305

To

1. Secretaries, All Ministries/ Departments of Government of India
2. Financial Advisers, All Ministries/ Departments of Government of India
3. CEO, NITI Aayog, Parliament Street, New Delhi.
4. Secretary, Central Vigilance Commission, Satarkata Bhavan, A-Block. GPO Complex, INA. New Delhi - 110 023.

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