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भारतीय आयुर्विज्ञान अनुसंधान परिषद
INDIAN COUNCIL OF MEDICAL RESEARCH
स्वास्थ्य अनुसंधान विभाग (स्वास्थ्य एवं परिवार कल्याण मंत्रालय)
DEPARTMENT OF HEALTH RESEARCH (MINISTRY OF HEALTH & FAMILY WELFARE)

वी. रामलिंगस्वामी भवन, अन्सारी नगर, पोस्ट बॉक्स 4911, नई दिल्ली-110 029
V.RAMALINGASWAMI BHAWAN, ANSARI NAGAR, POST BOX-4911, NEW DELHI-110029

URGENT

Dated : 18.08.2015

No. 16/102/2015-Admn.-II

To

The Directors/Directors-in-Charge
of all permanent Institutes/Centres
of ICMR

Subject : Information regarding User Charges for various services provided by the
Departments/Organizations-reg.

Sir/Madam

I am directed to send herewith a copy of letter No. G.20011/9/2015-HR dated 3rd August, 2015 together with its enclosures on the above mentioned subject received from Ministry of Health & Family Welfare, Deptt. of Health Research, Red Cross Building, New Delhi and to request that the requisite information as has been called for therein may please be furnished in the prescribed proforma to this office urgently through email at b.bgulati@yahoo.com for onward transmission to the Ministry.

Yours faithfully,



(Bharat Bhushan)
Administrative Officer
for Director General

5/8/15

No. G.20011/9/2015-HR
Government of India
Ministry of Health and Family Welfare
(Department of Health Research)

Sr. DDG (A), ICMR OFFICE
DIARY NO. 2427
DATE: 4/8/15

IRCS Building, 2nd Floor,
Red Cross Building, New Delhi
Dated the 3rd August, 2015

To

Sr. DDG,
Indian Council of Medical Research,
Ansari Nagar, New Delhi-110029.

Subject: - Information regarding User Charges for various services provided
by the Departments/Organizations.

Sir,

I am directed to send herewith a copy of letter no. Pr.A.O./Comp/User charges/2014-15, dated the 22nd July, 2015 received from Controller of Accounts, Ministry of Health and FW on the subject noted above and to request that the requisite information may please be sent to this Department within a week's time.

Yours faithfully,


(R.K. Ahluwalia)

Under Secretary to the Govt. of India
Tele: 23736090

Enc: as above.

Joint Secretary (R/Accounts)
FTS No. 179916
Date: 28/7/15

Pr AO

Principal Accounts Office
{Compilation Section}
Room No. 501-A
Ministry of Health & Family Welfare
Nirman Bhawan, New Delhi - 110108

US (L/CP)

MLL
28/7/2015

Pr AO/Comp./User Charges/2014-15/ 246

Dated: 22.7.2015

Office Memorandum

Sub: Information regarding User Charges for various services provided by the Departments / Organizations.

The undersigned is directed to forward herewith a copy of O.M. No. F.No.8 (6)/CAC/2010(Vol. III) dated 18.06.2015 along with its enclosures on the above subject. It is requested to provide Preliminary information regarding user charges as per the prescribed format for the information of the Chief Advisor Cost, Department of Expenditure, Ministry of Finance.


22/7/15

(Santosh Kumar)
Controller of Accounts

Encl: - As above

To:-

1. All Joint Secretaries, Department of Health & Family Welfare
2. All Joint Secretaries, Ministry of AYUSH
3. All Joint Secretaries, Department of Health Research
4. All Joint Secretaries, Department of AIDS Control
5. All 11 Pay & Accounts Office, Ministry of Health & Family Welfare

2nd Floor, C-Wing, Lok Nayak Bhawan,
Khan Market, New Delhi

Dated: 24th September, 2014

Office Memorandum

Subject: - Revision of User Charges

This is with reference to Office Memorandum no.23(4)/E.Coord/2014 dated 13th September, 2014 of Shri N. Radhakrishnan, Director, Ministry of Finance, Department of Expenditure addressed to you and a copy endorsed to this Office.

2. It is requested that the preliminary information regarding user charges in respect of the Ministry / Department may be provided to this Office in the proforma I and II enclosed with the letter.
3. The proforma-I may be filled by the Ministry/ Department and may be returned to us at the earliest.
4. The Proforma-II may be circulated, under intimation to this Office, to the Divisions/ Subordinate Offices/ Attached Offices/ Departmental Undertakings/ Autonomous Organisations under the administrative control of the Ministry/ Department, which are providing public services and after the receipt of the information, the same may be forwarded to this Office.

Yours Faithfully,



(U.K. Shukla)

Director (Cost)

Encl: As above

To,

All FAs of the Ministries

Copy for information to Shri N. Radhakrishnan, Director, Department of Expenditure,
Ministry of Finance, Room No. 37, North Block, New Delhi.

Department of Expenditure

Office of the Chief Advisor Cost

(To be filled by the Ministry)

Performa I

Name of the Ministry /Department:

Name, Address, Phone No. of the Nodal Officer:

Name of the Division/Subordinate Office/Attached Office/Departmental Undertaking/Autonomous Organization	Main Activities	Total Revenue Receipts During 2013-14 (Lakh)	Total Revenue Expenditures during 2013-14 (Lakh)
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
and so on			

Note: The information is to be provided in respect of each of the Division/ Subordinate Office/ Attached Office/Departmental Undertaking/Autonomous Organisation (excluding Public Sector Undertaking) under the administrative control of the Ministry, to whom any financial assistance (Plan or non-plan), is provided and which are providing the public services.

Form No. 1

(To be filled by the Director/Secretary/Chief Executive Officer/ Departmental Undertaking/ Autonomous Organisation, which are providing the public services)

Particulars

1. What are the services provided by the Department/Organisation for which user charges are levied?

Total revenue receipt of the Department/Organisation from User Charges (Separately for each services) during the last three years (2011-12, 2012-13 and 2013-14).

- (i)
- (ii)
- (iii)

and so on

3. What are the rates of user charges levied at present for various services provided and when were these rates last revised? The authority governing the levy of user fee/charge – Whether Rules, Act, Regulation Policy, Guidelines or Govt. Order, Resolution (Copy of the same may please be attached).

4. A copy of the detailed working sheet (along with back-up papers/supporting documents) in arriving at the present user charges fixed.

5. Whether any variable and/or direct expenses are involved in rendering each such service. In case, yes - details of such variable expenses in respect of each such service to be furnished separately.

6. Policy parameters towards levy/fixation of user charges, periodic review and review of rates - A brief note.

7. Whether receipts are treated as internal generation of resources and budget is provided to the organization(s) on net basis or receipts are reflected in the Budget.

8. Total expenditure of the Department/ Organization for providing such services during last three years (2011-12, 2012-13 and 2013-14) duly reconciled

9. Notional/allocable expenses/liabilities like Pension, Gratuity, Depreciation, Return on Investments, share of Administrative Expenses etc. (separately for each item) of the Department/Organization the last three years (2011-12, 2012-13 and 2013-14)

10. Copies of the Annual Report and budget for the relevant years i.e. (2011-12, 2012-13 and 2013-14)

11. What are the services provided by the Department/Organisation for which user charges are NOT levied?

12. Reason for not levying the User charges.

13. Whether any variable and/or direct expenses are involved in rendering each such service. In case, yes - details of such variable expenses in respect of each such service to be furnished separately.

14. Any other relevant information (including other prospective areas) for this exercise.