



भारतीय आयुर्विज्ञान अनुसंधान परिषद INDIAN COUNCIL OF MEDICAL RESEARCH

वी. रामलिंगस्वामी भवन, अन्सारी नगर, पोस्ट बॉक्स 4911, नई दिल्ली - 110 029
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No.16/23/2015-Admn.II

Dated : 03.3.2015

OFFICE MEMORANDUM

Sub : To create a New Unit viz. Research Management, Policy, Planning and Coordination Unit – regarding.

The Director General, ICMR, has approved to create a New Unit viz. Research Management, Policy, Planning and Coordination Unit that will focus on following important research activities :-

1. Coordinate and manage parliament questions, parliament assurances and other parliamentary matters.
2. Work related to creation of new Institutes/Centres of ICMR.
3. Coordinate with other Divisions of ICMR for preparation of research highlights and other important documents including disease specific documents as and when required.
4. Assisting in Result Framework Document (RFD) related works in terms of targets and achievements made.
5. Assisting financial division for scientific inputs while preparing Outcome Budget and Annual Plan of ICMR.
6. Various Policy and Planning related activities including mid term achievements and five year plan proposals.
7. Activities related to enhancing outreach of ICMR and Information, Education and Communication related (IEC) activities.
8. Mapping research institution, research management and others.

For smooth function of the Unit and carry out above list activities, the Director General, ICMR has also approved that the staff for the Unit would be organized through project modes, if required.

Contd...2/-

The above Unit will be under the direct supervision of Director General, ICMR. The administrative support will be provided by Division of P&I. Dr. Rajni Kant, Scientist-E will be the supervisory officer of the Unit and will report to Sr.DDG(A)/Sr.F.A. and Head, P &I for the purpose.

Yours faithfully,



(Bharat Bhushan)
Admn. Officer
For Director General

Copy to :

1. PS to DG/Sr.DDG(A)/Sr.F.A.
2. All Divisional Heads
3. ADG(A)
4. Sr. A.O. (Admn.I) ICMR Hqrs. Office
5. DDO/Admn.IV
6. A.O. Personnel Section
7. All Admn. Officers/All Accounts Officers
8. Head, BIC – with the request to place above circular on ICMR website
9. NOTICE BOARD