



भारतीय आयुर्विज्ञान अनुसंधान परिषद
INDIAN COUNCIL OF MEDICAL RESEARCH

वी. रामलिंगस्वामी भवन, अन्सारी नगर, पोस्ट बॉक्स 4911, नई दिल्ली - 110 029
V. RAMALINGASWAMI BHAWAN, ANSARI NAGAR, POST BOX 4911, NEW DELHI - 110 029

No.16/16/2015-Admn.II

Dated: 13.2.2015

To

The Directors/Director-in-Charge
of all permanent Institutes/Centers
of the Council

Subject: Posting information on Social Media.

Sir/Madam,

I am directed to send herewith a copy of letter No.V.25011/161/2014-HR dated 13th January, 2015 received from Department of Health Research, Ministry of Health & Family Welfare, 2nd Floor, IRCS Building, Red Cross Road, New Delhi on the subject mentioned above for your information and necessary action.

Yours faithfully,

(BHARAT BHUSHAN)
Administrative Officer
for Director-General

Encl: As above

Copy to:

1. PS to DG/Sr. DDG (A)/Sr. FA
2. All Divisional Heads.
3. Asstt. Director-General (Admn.)
4. BIC – to upload on ICMR Website.

Government of India
Ministry of Health & Family Welfare
(Department of Health Research)

2nd Floor, IRCS Building, Red Cross Road,
New Delhi-110 001

Dated the 13th January, 2015

DG, ICMR OFFICE

Diary No. 246

Date 21/1/2015

OFFICE MEMORANDUM

Subject: Posting information on Social Media.

The undersigned is directed to refer to the OM No. 5(11)/2014—EG-I dated 26/11/2014 received from Ministry of Communication & IT, Department of IT, Department of Electronics and Information Technology and to enclose herewith a copy of the same for information and compliance by all Officers/Officials of the Department of Health Research.

Nahar Singh Meena
12.1.15

(Nahar Singh Meena)
Section Officer

~~Sr. DG (A)~~

To

- 1) Sr. PPS to Secretary, DHR
- 2) PPS to JS(MS)
- 3) PPS to JS(NP)
- 4) Director(HR)/DS(SS)
- 5) US(A)/(RKA)
- 6) SO(BPN)/(RB)
- 7) Consultant (SKB)/(FKP)/(BBG)
- 8) Project Manager/Finance Manager

Sr. DDG (A) ICMR OFFICE

DIARY NO. 282

DATE 21/1/2015

Copy for information and necessary action to:

- 1) DG, ICMR

AO (Ad-II)
Pl. communicate to
all Divs/Units.
21/1/2015

22/1/2015
Nahar Singh Meena
22/1/15

Dy. No 81A-11,
23/01/2015

S.O. 1114-FC,
Government of India
Ministry of Communication & IT
Department of Electronics & Information Technology

Electronics Network
New Delhi
Dated: 26.11.2014

OFFICE MEMORANDUM

DG. ICMR OFFICE

Diary No. 10622

Date: 1/12/14

Subject: Posting information on Social Media

Social media is increasingly being used in Government for public engagements for disseminating information, policy making, recruitments, generating awareness, education etc. Most of the social media platforms are based outside India and are not governed by Indian laws. It is very important to ensure that Public Records Act 1993 and other applicable laws are complied with and adequate provisions for security are in place in view of current threat scenario in cyber space.

In view of above, it is advised that while employees are free to post response in their personal capacity, it is mandatory that while they are doing so:

- they must clearly identify themselves
- confidential information must not be divulged
- their views should not be seen to represent "official view" unless authorised to do so.
- For any official work involving transmission of public records, they must use an e-mail identity connected to a server, located in India and for this purpose they may preferably take service of National Informatics Centre (NIC).

All Government Departments/ Ministries are therefore requested to issue necessary instructions to all employees in this regard.

This issues with the approval of Secretary, DeitY.

Handwritten signature
2/12

Handwritten notes:
DNR / JSC(NP) / JSC(N2)
SADWAI, ENR -
we need to connect to
K
20/11/14

Handwritten notes:
03/12/14
JS(RKA)

Handwritten signature

(Archana Dureja)
Director/Scientist 'F', DeitY
Phone: 011-24362528

To:

1. The Secretary, Department of Agriculture and Cooperation
2. The Secretary, Department of Agricultural Research and Education
3. The Secretary, Department of Animal Husbandry, Dairying and Fisheries
4. The Secretary, Department of Atomic Energy
5. The Secretary, Department of Chemicals and Petro Chemicals

Handwritten notes:
SPT/SSJ
MNV
15/12

Handwritten notes:
SKD DNR
19/11/14

Handwritten notes:
Received on
31/12/14

6. The Secretary, Department of Fertilizers
7. The Secretary, Department of Pharmaceuticals
8. The Secretary, Department of Commerce
9. The Secretary, Department of Industrial Policy and Promotion
10. The Secretary, Department of Telecommunications
11. The Secretary, Department of Posts
12. The Secretary, Department of Electronics & Information Technology
13. The Secretary, Department of Food and Public Distribution
14. The Secretary, Department of Consumer Affairs
15. The Secretary, Department of Defence
16. The Secretary, Department of Defence Production
17. The Secretary, Department of Defence Research and Development
18. The Secretary, Department of Ex-Servicemen Welfare
19. The Secretary, Department of Financial Services
20. The Secretary, Department of Economic Affairs
21. The Secretary, Department of Expenditure
22. The Secretary, Department of Revenue
23. The Secretary, Department of Disinvestment
24. The Secretary, Department of Health and Family Welfare
25. The Secretary, Department of AYUSH
26. The Secretary, Department of Health Research
27. The Secretary, Department of AIDS Control
28. The Secretary, Department of Heavy Industries
29. The Secretary, Department of Public Enterprises
30. The Secretary, Department of Home Affairs (Home Secretary)
31. The Secretary, Department of Official Languages
32. The Secretary, Department of Border Management
33. The Secretary, Department of Inter State Council Secretariat
34. The Secretary, Department of School Education & Literacy
35. The Secretary, Department of Higher Education
36. The Secretary, Department of Legal Affairs
37. The Secretary, Department of Justice
38. The Secretary, Department of Legislative Department
39. The Secretary, Department of Personnel & Training
40. The Secretary, Department of Administrative Reforms & Public Grievance
41. The Secretary, Department of Pension & Pensioners Welfare
42. The Secretary, Department of Rural Development
43. The Secretary, Department of Land Resources
44. The Secretary, Department of Science and Technology
45. The Secretary, Department of Scientific and Industrial Research
46. The Secretary, Department of Biotechnology
47. The Secretary, Department of Social Justice & Empowerment
48. The Secretary, Department of Disability Affairs
49. The Secretary, Department of Space
50. The Secretary, Department of Sports
51. The Secretary, Department of Youth Affairs
52. The Secretary, Ministry of Civil Aviation
53. The Secretary, Ministry of Coal
54. The Secretary, Ministry of Corporate Affairs
55. The Secretary, Ministry of Culture
56. The Secretary, Ministry of Development of North Eastern Region
57. The Secretary, Ministry of Drinking Water & Sanitation
58. The Secretary, Ministry of Earth Sciences
59. The Secretary, Ministry of Environment, Forests & Climate Change
60. The Secretary, Ministry of External Affairs
61. The Secretary, Ministry of Food Processing Industries
62. The Secretary, Ministry of Housing & Urban Poverty Alleviation
63. The Secretary, Ministry of Information & Broadcasting
64. The Secretary, Ministry of Labour & Employment

70. The Secretary, Ministry of External Affairs
71. The Secretary, Ministry of Minority Affairs
72. The Secretary, Ministry of Micro, Small & Medium Enterprises
73. The Secretary, Ministry of New & Renewable Energy
74. The Secretary, Ministry of Overseas Indian Affairs
75. The Secretary, Ministry of Parliamentary Affairs
76. The Secretary, Ministry of Panchayati Raj
77. The Secretary, Ministry of Petroleum & Natural Gas
78. The Secretary, Ministry of Power
79. The Secretary, Ministry of Road Transport & Highways
80. The Secretary, Ministry of Rural Development
81. The Secretary, Ministry of Shipping
82. The Secretary, Ministry of Statistics & Prog. Implementation
83. The Secretary, Ministry of Steel
84. The Secretary, Ministry of Textiles
85. The Secretary, Ministry of Tourism
86. The Secretary, Ministry of Tribal Affairs
87. The Secretary, Ministry of Urban Development
88. The Secretary, Ministry of Water Resources
89. The Secretary, Ministry of Women and Child development
90. The Planning Commission
91. The Chairman, Railway Board
92. The Principal Secretary to Prime Minister