

**भारतीय आयुर्विज्ञान अनुसंधान परिषद**  
**INDIAN COUNCIL OF MEDICAL RESEARCH**

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No.16/1/2015-Admn.II

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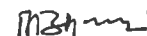
**OFFICE MEMORANDUM**

**Sub : Minimum Government, Maximum Governance**

In pursuance of the Government directives on the subject mentioned above, it has been informed by the Ministry that the intent of Minimum Govt. Maximum Governance is to provide quality of governance even with small and less intrusive government. Decentralisation of power, strengthening institutional mechanism, quick service delivery and economic freedom are the pillars of the governance model.

2. Keeping in view the above, the Director-General, ICMR, has directed that Institutes/Centres of ICMR should consider and dispose of public grievance petitions within 30 days as prescribed under Citizen's Charter. The bills received from staff and other agencies for making payment to them may be cleared/disposed of within three weeks' time and in case beyond four weeks.

3. Admn. Officer/Sr. Admn. Officer at Institutes/Centres of ICMR may also be instructed to monitor the grievance petitions and they disposed of within the stipulated time and submit a Monthly Report to Director/Director-in-Charge of the Institute/Centre by 2<sup>nd</sup> working day of every month. A copy of the same may also be forwarded to the Hqrs. Office (RTI Section) through e-mail.



(Bharat Bhushan)  
Admn. Officer  
For Director-General