



भारतीय आयुर्विज्ञान अनुसंधान परिषद INDIAN COUNCIL OF MEDICAL RESEARCH

वी. रामलिंगस्वामी भवन, अन्सारी नगर, पोस्ट बॉक्स 4911, नई दिल्ली - 110 029
V. RAMALINGASWAMI BHAWAN, ANSARI NAGAR, POST BOX 4911, NEW DELHI - 110 029

No.16/135/2014-Admn.II

Dated: 15.12.2014

To

The Directors/Directors-in-charge of
all permanent Institutes/Centres
of the ICMR.

Subject: Instruction for Cabinet Secretariat regarding Inter-Ministerial Consultation (IMC) in terms of Rule 4 of the Government of India transaction Business Rules, 1961.

Sir/Madam,

I am directed to send herewith a copy of letter No.V.25011/282/2014-HR dated 26.11.2014 alongwith its enclosures received from the Ministry of Health & Family Welfare, (Department of Health Research), 2nd Floor, IRCS Building, Red Cross Road, New Delhi-110 001 for information and necessary action.

Yours faithfully

(Bharat Bhushan)
Administrative Officer
for Director General

F. No. V.25011/282/2014-HR
Government of India
Ministry of Health & Family Welfare
(Department of Health Research)

Byg pred test

*AO (Adm-II)
JPA
02/11/14*

2nd Floor, IRCS Building
Red Cross Road,
New Delhi- 110001
Dated the 26th Nov., 2014

To

The Director General
Indian Council of Medical Research
Ansari Nagar
New Delhi-110029

*DDG (A)
1/11/14*

Sub: Instruction for Cabinet Secretariat regarding Inter-Ministerial Consultation (IMC) in terms of Rule 4 of the Government of India transaction Business Rules, 1961.

Sir,

I am directed to forward herewith a copy of D.O. letter No.1/50/1/2014-Cab dated 27th October 2014 received from the Cabinet Secretary on the subject mentioned above for information and necessary guidance.

*21/11/14
1/12/14*

Yours faithfully

(R. K. Ahluwalia)

Under Secretary to Govt. of India)

Tele.: 23736090

Encl: As above.

Copy to:

- (i) US (AS).
- (ii) Dir. (HR).
- (iii) Office folder.

*BS to Des
SrDDG/IA*

27 NOV 2014
322

Sr. DDG (A), ICMR OFFICE
DIARY NO. 668
DATE: 26/11/14

*Dy. No 6991 A-II
04/12/2014*

अजित सेठ
AJI. SETH

१९. No. 3(R)



सत्यमेव जयते

मंत्रिमंडल सचिव
भारत सरकार
CABINET SECRETARY
GOVERNMENT OF INDIA

D.O. No.1/50/1/2014-Cab.

October 27, 2014.

DG. ICMR OFFICER

Diary No : 63-CAB

Date : 30/10/14

Dear Secretary,

As you are aware, inter-ministerial consultation (IMC) is required to be undertaken in terms of Rule 4 of the Government of India (Transaction of Business) Rules, 1961, before finalizing a proposal for consideration of the Cabinet or its Committees. Detailed instructions on the subject have been issued from time to time and are incorporated in the 2014 Hand Book for writing Cabinet Notes.

2. The proposals brought before the Cabinet for decision are often of national importance and have far-reaching impact. IMC is a very important tool in arriving at informed positions and formulation of proposals for consideration of the Cabinet. The Departments participating in the IMC have, therefore, a very important role in giving their considered views, and this needs to be done with urgency and despatch.

3. Instances have been noticed when Departments for want of some information or the other in the draft Cabinet Note (DCN) circulated for consultations, did not formulate their comments and after much delay sought factual information on the content of DCN in a routine manner from the sponsored Departments. This leads to avoidable delay in finalization of the proposal for submission before the Cabinet and its Committees. It is suggested that such information as may be required should be sought by making personal effort and through quicker means of communication instead of in a routine manner and only through letters.

4. May I urge you to take stock of the draft Cabinet notes sponsored/initiated by other Departments pending with your Department for views/comments and get them cleared immediately.

With regards,

Related to So(B. Ball)

Yours sincerely,

(Ajit Seth)

Dr. V. M. Katoch
Secretary,
Deptt. of Health Research and DG, ICMR
New Delhi

So/Ball