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भारतीय आयुर्विज्ञान अनुसंधान परिषद
INDIAN COUNCIL OF MEDICAL RESEARCH
स्वास्थ्य अनुसंधान विभाग (स्वास्थ्य एवं परिवार कल्याण मंत्रालय)
DEPARTMENT OF HEALTH RESEARCH (MINISTRY OF HEALTH & FAMILY WELFARE)

वी. रामलिंगस्वामी भवन, अन्सारी नगर, पोस्ट बॉक्स 4911, नई दिल्ली-110 029
V.RAMALINGASWAMI BHAWAN, ANSARI NAGAR, POST BOX-4911, NEW DELHI-110029

Circular No.-26

Dated 29.10.2012

No.18/18 /2012-Admn.-II

To

The Directors in-charge of all
Permanent Institutes/Centres of the Council

Subject : Implementation of accepted recommendations of 2nd Administrative
Reforms Commission (ARC) – regarding.

Sir/Madam

Please find enclosed herewith OM No.K.11022/86/2011-AR dated 28th September 2012 received from Ministry of Personnel, Public Grievances and Pension, Department of Administrative Reforms & Public Grievances along with its enclosures for information and taking necessary action.

Yours faithfully

(Bharat Bhushan)
Administrative Officer
for Director General

Most Immediate/ By Special Messenger

No.K.11022/86/2011-AR
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Administrative Reforms & Public Grievances

5th Floor, Sardar Patel Bhavan,
New Delhi.

Dated: 28th September, 2012

OFFICE MEMORANDUM

Subject: **Implementation of accepted recommendations of 2nd Administrative Reforms Commission (ARC) – regarding.**

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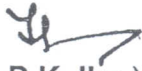
The undersigned is directed to say that the Government is giving critical importance to the reforms process. In this regard attention is invited to the Reports of 2nd Administrative Reforms Commission (ARC). The 2nd Administrative Reforms Commission (ARC) submitted 15 Reports on various aspects of the functioning of the Government. So far Group of Ministers (GoM) have considered 13 Reports and the decisions of the Government in regard to these Reports are available on the website of the Department.

2. PMO has identified 75 recommendations which are termed as 'Thrust Areas'. In addition to the same, the Department of AR&PG has identified 155 important pending recommendations relating to various Ministries/ Departments. Copies of the relevant recommendations are enclosed. The Action Taken Reports (ATRs) are being reviewed at the level of Secretary (AR & PG) as well at the level of Cabinet Secretary from time to time. The completion of action on pending recommendations are also part of RFD target of the Department. For the current year, completion of action on 25 'PMO Thrust Area' pending accepted recommendations and 100 other pending accepted recommendations has been fixed. In view of above, it is requested that necessary action for expeditious implementation of these recommendations pending in your Ministry / Department may be taken, for those to be definitely completed by December, 2012, latest.

Annexure - I
Annexure - II

3. As DARPG is in the process of shifting to e-Office Mode, it is requested that replies/ATRs etc. may also be sent by email along with hard copy to the following email addresses:-

- (iii) usar-darpg@nic.in
- (iv) usar3-darpg@nic.in


(P.K.Jha) 28.9.1
Joint Secretary (AR)

To

The Secretaries of concerned Ministries / Departments

37.

Secretary,
Department of Health Research,
Indian Council of Medical Research,
V.Ramalingaswami Bhawan,
Ansari Nagar,
New Delhi.

'Thrust Area' RFD Targets – 2012-13**11th Report – Promoting e-Governance – The SMART Way Forward**

Sl. No.	Recommendation	Action Taken
1.	Government organizations/ departments at Union and State Government levels need to identify e-Governance initiatives which could be undertaken within their functional domain, keeping the needs of the citizens in mind. {Para 6.3.9 (a) to (c) }}	<p>D/o Electronics and Information Technology has informed that in the apex committee meeting (NeGP) held on 08.02.2011, it was decided that new projects need to be added under sectors such as Public Distribution System, Post, Education, Rural Development etc. Accordingly, DIT has written to the Department of School Education and Literacy, Department of Higher Education, Department of Food and Public Distribution, Ministry of Health and Family Welfare, Department of Rural Development and Department of Posts for identification and inclusion of e-Governance projects under the NeGP.</p> <p>Further, a Core Group has been constituted for identification of e-Governance Projects and Prioritization in Ministries / Departments and State Government level. The activities of the Core Group are being coordinated by DARPG.</p>
2.	For every function a government organization performs and every service or information it is required to provide, there should be a step-by-step analysis of each process to ensure its rationality and simplicity. {[Para 6.4.16 (a) to (d)]}	<p>Department of Information Technology has informed that in the apex committee (NeGP) meeting held on 08.02.2011, it was decided that an inter- ministerial group may be formed to finalize the common processes for re-engineering and development of common technology platforms within six months. The State Government could be involved if required in the exercise. DIT had earlier formed three groups for identification of 20-25 common processes to be taken up for BPR. These groups have covered domains like public distribution system, certificates and Mahatma Gandhi National Rural Employment Guarantee Act.</p> <p>Further, a Core Group on Business Process Re-engineering has been set up. The activities of the Core Group are being co-ordinated by DARPG.</p>
3.	All organizations should carry out a periodic independent evaluation of the information available on their websites from the citizen's perspective and then re-design their websites. [Para 6.7.2.7 (a) to (e)]	Circulated to all Ministries / Departments / States /UTs vide DARPG letter dated 26.11.2010. ATRs have been received from several Central Ministries / Departments / States. DIT has informed vide letter dated 18.03.11 that they have empanelled the firms. Further action is being taken.

11th Report - Promoting e-Governance - The Smart Way Forward

Sl. No	Recommendations made by Administrative Commission Reforms	Government's Decision	Action Taken
1.	<p>1. (Para 6.2.2) Building a Congenial Environment</p> <p>a. Building a congenial environment is a sine qua non for successful implementation of e-Governance initiatives. This should be achieved by:</p> <p>i. Creating and displaying a will to change within the government</p> <p>ii. Providing political support at the highest level</p> <p>iii. Incentivising e-Governance and overcoming the resistance to change within government</p> <p>iv. Creating awareness in the public with a view to generating a demand for change.(1)</p>	<p>(a) Recommendation has been accepted. Plan funds earmarked for computerization should be utilized for e-governance initiatives and physical progress should be monitored in a more effective manner.</p>	
2.	<p>4. (Para 6.5.22) Capacity Building and Creating Awareness</p> <p>a. Capacity building efforts must attend to both the organizational capacity building as also the professional and skills upgradation of individuals associated with the implementation of e-Governance projects.(9)</p>	<p>(a) to (f) Recommendations have been accepted.</p>	
3.	<p>b. Each government organization must conduct a capacity assessment which should form the basis for training their personnel. Such capacity assessment may be carried out by the State Department of Information Technology in case of State Governments, and the Union Department of Information Technology in the Centre. Organisations should prepare a roadmap for enhancing the capabilities of both their employees and the organization. (10)</p>	<p>There is a need for a substantial increase in the efforts for capacity building both at the individual as well as institutional level. The requirement of resources for capacity building should be an integral part of every project outlay. To achieve desired outcomes, there is a need to have focused teams including Chief Innovation Officers who can be selected through a competitive process either from inside the Govt. or open market.</p>	
4.	<p>c. A network of training institutions needs to be created in the States with</p>		

Sl. No	Recommendations made by Administrative Commission Reforms	Government's Decision	Action Taken
5. 6. 7.	<p>the Administrative Training Institutes at the apex. The Administrative Training Institutes in various States should take up capacity building programmes in e-Governance, by establishing strong e-Governance wings. ATIs need to be strengthened under the NeGP. (11)</p> <p>d. State Governments should operationalise the Capacity Building Roadmap (CBRMs), under the overall guidance and support of the DIT, Government of India. (12)</p> <p>e. Lessons learnt from previous successful e-Governance initiatives should be incorporated in training programmes.(13)</p> <p>f. The recommendations made by the Commission in its Second Report entitled 'Unlocking Human Capital' in paragraph (5.2.1.6) should be adopted for creating awareness among people with regard to e-Governance initiatives.(14)</p>		
8. 9.	<p>7. (Para 6.8.3) Monitoring and Evaluation</p> <p>a. Monitoring of e-Governance projects should be done by the implementing organization during implementation in the manner in which project monitoring is done for large infrastructure projects. Even after the project has been implemented, constant monitoring would be required to ensure that each component is functioning as per the design. (21)</p> <p>b. Evaluation of success or failure of e-Governance projects may be done by independent agencies on the basis of parameters fixed beforehand.(22)</p>	<p>a) & (b) Recommendations have been accepted. Evaluation of projects would be undertaken by statutory auditors and independent agencies.</p>	