

F. No. A-11013/1/2024-AT.  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel and Training  
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3<sup>rd</sup> Floor, Lok Nayak Bhawan,  
Khan Market, New Delhi-110001  
Dated: 5<sup>th</sup> December, 2024

**Vacancy Circular**

Subject: - Selection for the posts of **Administrative Members** in Central Administrative Tribunal (CAT) -reg.

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1. **Tribunal:** - The Central Administrative Tribunal has been established under the Administrative Tribunal Act 1985, to adjudicate cases related to service matters of persons appointed under the Government of India. Principal Bench of CAT is situated at New Delhi and its other Benches are situated at 18 places in the country at Ahmedabad, Allahabad, Bangalore, Chandigarh, Madras, Cuttack, Ernakulam, Guwahati, Hyderabad, Jabalpur, Jaipur, Jodhpur, Calcutta, Lucknow, Mumbai, Patna, Jammu and Srinagar. A Member, upon selection, may be posted to any of these places.

2. **Vacancy:** - Applications are being invited for the following existing and anticipated vacancies of Administrative Members in CAT for the year 2025:-

Name of Post	Number of vacancies
Administrative Member	04*

\*the vacancies are liable to vary due to various exigencies.

3. **Qualification:-** The qualifications, eligibility, salary and other terms and conditions of the appointment of a candidate will be governed by the provisions of the Tribunal (Conditions of Service) Rules, 2021 as amended from time to time.

As per Rule 3(5)(c) of the Tribunal (Conditions of service) Rules, 2021, a person shall not be qualified for appointment as Administrative Member, unless he has held the post of Additional Secretary to the Government of India or any other post under the Central Government or a State Government and carrying the scale of pay which is not less than that of an Additional Secretary to the Government of India:

Provided that the officers belonging to the All-India Services who were or are on central deputation to a lower post shall be deemed to have held the post of Additional Secretary from the date such officers were granted proforma promotion or actual promotion whichever is earlier to the level of Additional Secretary and the period spent on Central deputation after such date shall count for qualifying service for the purpose of this clause.

8. Advertisement and prescribed application form can be downloaded from the websites of DoPT / CAT i.e. [www.dopt.nic.in](http://www.dopt.nic.in) / [www.cgat.gov.in](http://www.cgat.gov.in).

9. Any application received after due date or incomplete application or application without necessary Annexures as mentioned above will not be entertained. This Department will not be responsible for the postal delay/loss of application, for reasons whatsoever. It is therefore, in the interest of the applicants to ensure that their applications reach well within the closing date and time as stipulated.

10. The last date of receipt of the applications will be the crucial date for ascertaining the eligibility of the applicants

11. This appointment process will be subject to outcome of pending matters in Hon'ble Supreme Court and Hon'ble High Courts.

Wide publicity may be given in all organizations and their field formations to facilitate early and optimum number of applications.



(Rishi Pal)

Under Secretary to the Govt. of India (AT)

Tel No. 011 2464 3352

To

1. Secretaries to Government of India.
2. Chief Secretaries of all States/ UTs.
3. Principal Registrar, Central Administrative Tribunal, Copernicus Marg, New Delhi with a request to upload this vacancy circular on CAT's website.

Copy to: NIC with request to upload the vacancy circular on DoPT's website.

8. Work Experience:

8a. For the experience as employee, Employment record in chronological order starting with present Employment, list in reverse:

Sl. No.	Name & address of employer (Govt./PSU/Ministry/Department/any other)	Designation, Pay Level and Pay*	Period of Service		Nature of work/experience
			From	To	

\*Also indicate Sl No. in above, which is equivalent to Additional Secretary (as applicable under the qualification) or above, along with a copy of self attested latest pay slip.

8b. For the experience as Professional record in chronological order starting with present Engagement, list in reverse:

Sl. No.	Details of Profession	Period of Service		Nature of work done*
		From	To	

\*Such as Administration /Service matters /Judicial or Quasi-Judicial /Criminal /Civil /Taxation /Company Affairs/Environmental matters /Finance /Accountancy /Economics

17. Additional information, if any, which you would like to mention in support of the application for the post.

### DECLARATION

1. I certify that the foregoing information is correct and complete to the best of my knowledge and belief and nothing has been concealed/ distorted. If at any time I found to have concealed/distorted any material information; my appointment shall be liable to summary termination without notice.
2. I shall not withdraw my candidature after the meeting of the Selection Committee.
3. I shall not decline the appointment, if selected for appointment by the ACC.
4. I shall join within 30 days from the date of issue of order of appointment.
5. I am aware that in case I violate any of the conditions mentioned at Sl. No. 2 to 4, the Government of India is likely to debar me for a period of three years for consideration for appointment outside the cadre and in any Autonomous Body/Statutory Body/Regulatory Body.

Place :

Date:

Signature of the candidate

N.B: Please fill up all the points/columns of application. If any point/column is not relevant, the same may be mentioned. Incomplete application is liable to be rejected.

**PARTICULARS OF THE OFFICERS FOR WHOM VIGILANCE CLEARANCE IS  
BEING SOUGHT**

(To be furnished and signed by the CVO or HOD)

1. Name of the Officer (in full) :

2. Fathers name :

3. Date of Birth :

4. Date of Retirement :

5. Date of entry into service :

6. Service to which the officer belongs :  
including batch /year/ cadre etc.,  
wherever applicable

7. Positions held (During ten preceding years):

S.No.	Organisation (name in full)	Designation & Place of Posting	Administrative/ Nodal Ministry/ Department concerned (In case of officers of PSUs etc.)	From	To

8. Whether the officer has been placed on :  
the agreed list or list of Officer of  
Doubtful Integrity (if yes, details to be given)

9. Whether any allegation of misconduct :  
Involving vigilance angle was examined  
against the officer during the last 10  
Years and if so with what result (\*)

10. Whether any punishment was awards to :  
the officer during the last 10 years and if  
so, the date of imposition and details of