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भारतीय आयुर्विज्ञान अनुसंधान परिषद
INDIAN COUNCIL OF MEDICAL RESEARCH

स्वास्थ्य अनुसंधान विभाग (स्वास्थ्य एवं परिवार कल्याण मंत्रालय)
श्री रामलिंगस्वामी भवन, अन्तारी नगर, नई दिल्ली - 110029
DEPARTMENT OF HEALTH RESEARCH (MINISTRY OF HEALTH & FAMILY WELFARE)
V. RAMALINGASWAMI BHAWAN, ANSARI NAGAR, NEW DELHI - 110029

No.E16/62/2011-AdmnII(Pt.)/E.Office189877

Dated:15/07/2024

To

The Directors/Directors-in-charge of
All ICMR Institutes/Centers as well as ICMR HQ.

Subject : Revision of monetary ceiling for reimbursement of Briefcase/Office Bag/Ladies Purse-reg.

Sir/Madam,

In pursuance of the orders contained in the letter No.13016/1/2005-GAD dated 01.05.2024 received from the Ministry of Personnel, Public Grievances and Pensions, Department of Personnel & Training, New Delhi on the subject mentioned above (copy enclosed) the Director-General, ICMR, has approved the revision of the Monetary Ceiling for purchase/reimbursement of briefcase/official bag/ladies purses as under:-

Sl.No.	Level of Officers/Officials	Rate limit (in Rs.)		Period
		Existing Ceiling	Revised Ceiling incl. of GST	
1.	(Pay Matrix Level-17)	10000	12500	-do-
2.	(Pay Matrix Level-15)	8000	10000	-do-
3.	(Pay Matrix Level-14)	6500	8125	-do-
4.	(Pay Matrix Level-13/13A/12)	5000	6250	-do-
5.	(Pay Matrix Level-11)	4000	5000	-do-
6.	(Pay Matrix Level-8-10)	4000	5000	-do-
7.	(Pay Matrix Level-7)	3500	4375	-do-

Technical Cadre employees recruited initially through DR or through promotion as per Recruitment Rules in the promotional hierarchy will be entitled as per entitlement of above facility. If any staff is drawing Pay Level-7 by means of MACP or MBAPS, then he/she will not be entitled to get this facility.

Briefcase/Office Bag/Ladies Purse may be purchased by the officer/official himself/herself and the bill in original may be submitted to Store Section certifying that the Briefcase/Office Bag/ Ladies Purse has been

purchased and the reimbursement for the same will be made subject to the revised ceiling as mentioned above with effect from 1st May, 2024.

This issues with the approval of the Competent Authority.

Signed by

Yours faithfully

Jagdish Rajesh

Date: 17-07-2024 12:34:03

Jagdish Rajesh

Assistant Director General (Admin.)

Encl: As above

Copy to:

1. PS to DG/Addl. DG/Sr. DDG(A)/Sr. FA
2. DDG(A)/ ADG(A)
3. All Sr. AOs./Sr. ACos.
4. DDO/Admn.IV
5. Store Section
6. A.O. Pension Cell (Account-VI)
7. All Admn. Officers/All Accounts Officers
8. Head BMI-with request to upload the same on ICMR website

Put up
E. office - 189877

F. No. 13016/1/2005-GAD
Government of India
Ministry of Finance
Department of Expenditure

North Block, Central Secretariat
New Delhi - 110001
Dated: 01st May, 2024

CIRCULAR

Subject:- Revision of monetary ceiling for reimbursement of Briefcase/Office Bag/Ladies Purse - reg.

As per the existing practice, reimbursement against purchase of briefcase/office bag/ladies purse is provided to the officials/officers of this Department once in three years from the date of issue of earlier one. The Competent Authority has revised the monetary ceiling for reimbursement of Briefcase/Office Bag/Ladies Purse.

2. The details indicating the previous and revised ceiling in respect of officials/officers of Department of Expenditure is appended below:-

Sr.no.	Level of officers/officials	Rates limit (in Rs.)		Period
		Existing Ceiling	Revised Ceiling incl. of GST	
1.	Secretary/Special Secretary or equivalent (Level 17)	10000	12500	Once in 3 years
2.	Addl. Secretary or equivalent (Level 15-16)	8000	10000	-do-
3.	Joint Secretary or equivalent (Level 14)	6500	8125	-do-
4.	Director/Dy. Secy./Sr. PPS or equivalent (Level 12-13)	5000	6250	-do-
5.	Under Secretary/PPS or equivalent (Level 11)	4000	5000	-do-
6.	Section Officer/PS or equivalent (Level 8-10)	4000	5000	-do-
7.	Assistant Section Officer/PA or equivalent (Level 7)	3500	4375	-do-

3. Briefcase/Office Bag/Ladies Purse may be purchased by the officer/official himself/herself and the bill in original may be sent to General Administration Branch certifying that the Briefcase/Office Bag/Ladies Purse has been purchased and the reimbursement for the same will be made subject to the revised ceiling as mentioned above with effect from 1st May, 2024.

4. This issues with the approval of AS&FA(Finance) vide diary no. 367066 dated 29.04.2024.

(Pravin Kumar Pandey)

Under Secretary to the Government of India

To,

All Officers/Sections of Department of Expenditure

Copy to:-

- (i) Section Officer/DDO (A&B Branch), Department of Expenditure, North Block, New Delhi.
(ii) The Pay & Account Officer, Department of Expenditure, North Block, New Delhi.