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DEPARTMENT OF HEALTH RESEARCH (MINISTRY OF HEALTH & FAMILY WELFARE)  
V. RAMALINGASWAMI BHAWAN, ANSARI NAGAR, NEW DELHI-110029

**No. 16/21/2024 -Admn./e- 185757**

**Dated:12/08/2024**

To

The Directors/Directors-in-charge of  
All Institutes/Centres of ICMR

**Subject: Conduction of CBT Exam for recruitment of all Scientific, Administrative and Technical Positions for ICMR Hqr and all its Institutes/Centres across India.**

Sir/Madam,

In continuation to this ICMR letter No. 16/21/2024 dated 15/07/2024, please find enclosed a letter received from C-DAC for intimating the proposed schedule for conducting the CBT exam for ICMR Hqrs/Institutes/Centres for information and further necessary action.

Yours faithfully,

Signed by

Jagdish Rajesh

Date: 12-08-2024 11:16:39

Jagdish Rajesh  
Assistant Director General (Admin.)

Copy to:

1. PS to DG/Addl DG/ Sr. DDG(A)/Sr. FA
2. DDG(A)/ ADG(A)/ADG(F)
3. Establishment Section, Hqrs
4. Dr. Manjeet Singh Chalga, Sci-D - with request to upload the same on ICMR website.

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Ref: D:CDAC/ICMR-HQ/22072024  
Dated: July 22<sup>nd</sup> 2024

Sh. Jagdish Rajesh  
Assistant Director General (Admin)  
Indian Council of Medical Research  
V. Ramalingaswami Bhawan  
Ansari Nagar, New Delhi – 110 029

Dear Sir,

Subject: **Conduction of Computer Based Test (CBT) for recruitment of all Scientific, Administrative and Technical Positions for ICMR Hqr. and all its Institutes / Centers across India**

This is further to the Circular issued by ICMR HQ, New Delhi vide Ref No. 16/21/2024 – Admin/ Eoffice-191893 dated 15.07.2024 for Conduction of Computer Based Test (CBT) for recruitment of all Scientific, Administrative and Technical Positions for ICMR Hqr. and all its Institutes / Centers across India.

Subsequent to the circular, C-DAC Delhi has started receiving queries from ICMR Institutes across India regarding conduction of CBT for filling the vacancies at the respective Institute.

In this regard, the following is proposed for carrying out CBT:

1. Cycle I – Tentatively in October 2024 subject to receipt of final screened in data, post wise syllabus, blue print & marking scheme from the institute(s) latest by August 31, 2024.
2. Cycle II – Tentatively January 2025 subject to receipt of final screened in data, post wise syllabus, blue print & marking scheme from the institute(s) latest by November 30, 2024.
3. Cycle III – Tentatively March 2025 subject to receipt of final screened in data, post wise syllabus, blue print & marking scheme from the institute(s) latest by January 31, 2025.

It may please be noted that CBT is also subject to receipt of Sanction/ Work Order along with 40% advance payment by respective institute latest by August 10<sup>th</sup> 2024 for Cycle I; by November 10<sup>th</sup> 2024 for Cycle II & by January 10<sup>th</sup> 2025 for Cycle III. The balance payment to be released to C-DAC Delhi by respective institute after successful conduction of CBT at the time of handing over of result.

It may also be noted that it is advisable that there should be a single examination for each post of ICMR HQ & its institutes in a particular cycle. ICMR HQ & its institutes should provide a common syllabus, blue print & marking scheme for a particular post in particular cycle.

Therefore, in case a candidate has applied for one category post in more than one institute or more than one category post in one of the institute or more than one category post in more than one institute, then he/ she will get different slots for different exams on different days. This is being done by identifying commonalities in the candidates for each category post. Moreover we are trying to ensure that for such a candidate, city of exam doesn't change and he/ she appears in the different slots for different posts, however this subject to availability & should not be taken as guaranteed.

It may kindly be noted that after the last as date mentioned for receiving screened-in data, it would not be possible to include any new candidates / institutes as the same leads to re-

opening / modifications of data across C-DAC Examination teams leading to delay & other issues having an impact on the examination schedule.

Admit Card generation will start after the receipt & purification of screened-in date and in order to expedite the process & comfort of ICMR Institutes; C-DAC will make provisions to make the Hall Ticket available on a web portal Static Page for downloading. The intimation of the same will be communicated to individual through E-Mail & SMS for downloading Hall Ticket. The hall ticket will have the following details:

- Name
- Registered Email ID
- Registered Mobile No.
- Exam City
- Date of Exam
- Post Applied
- Date of Birth
- Instructions to the Candidates with the mention of closing time of entry for exam

It may also be noted that as per the current guidelines shared by Corporate Office – CDAC, we would have to adhere to the terms & conditions under 'Public Examinations (Prevention of Unfair Means) Act, 2024' of Government of India for conduction of recruitment for ICMR HQ & its institutes. The same is being deliberated & might lead to some delays for meeting the compliances as the act has come in force on 21<sup>st</sup> June 2024 only.

In case of any further clarifications, please feel free to contact Sh. Apoorva Kohli, Scientist 'E', ACTS, C-DAC Delhi (+91-9899599807, [apoorvak@cdac.in](mailto:apoorvak@cdac.in)) and mark a copy of all correspondence to [abhinavd@cdac.in](mailto:abhinavd@cdac.in) & [nkjain@cdac.in](mailto:nkjain@cdac.in)

May please circulate this letter to all institutes under ICMR at the earliest so as to have uniformity & to initiate the process as soon as possible.

With Warm Regards,



ABHINAV DIXIT  
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