



भारतीय आयुर्विज्ञान अनुसंधान परिषद INDIAN COUNCIL OF MEDICAL RESEARCH

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INDIAN COUNCIL OF MEDICAL RESEARCH

No. 1/1/2009-Admn.II (Part-II)

Dated: 28th June, 2017

OFFICE MEMORANDUM

**Sub: - Financial Power to the Director/Director-in-charge for procurement upto
Rs. 25.00 lakhs - concurrence of Accounts Officer - regarding**

Reference is invited to Council's letter of even number dated 05.01.2017 conveying the delegation of enhanced financial powers to Director/Director in-charge of ICMR Institutes/Centres for procurement of equipment, maintenance work, service contracts etc. upto to Rs. 25.00 lakhs subject to provision of GFR etc. and fulfilment of stipulated conditions. It has been brought to the notice of the Council that in absence of Group-'A' Accounts Officer, procurement proposals are sent to Headquarters Office causing avoidable delay. In order to fast track the decision making process at Institute/Centre level for incurring expenditure within delegated financial powers following modifications/additions in instruction conveyed vide letter under reference may be observed:

- i) In absence of Group-'A' Accounts Officer/Officiating Accounts Officer, DDO of the concerned Institute/Centre may extend concurrence for the purchase of goods and services within the delegated powers of Director/Director-in-charge;
- ii) Before seeking concurrence, administrative approval for purchase of goods/services has to be obtained from competent authority separately. Further for administrative approval and financial concurrence, there should be separate officer/authority;
- iii) In case of vacancy in the post of Accounts Officer, immediate necessary action may be taken to fill up the post as per provisions of ICMR Admn. Cadre RRs 2017;
- iv) Till the post of Accounts Officer is filled up, if necessary, retired public servants from Central/State Govt., Autonomous Organisation, PSU etc. may be engaged as Consultants, in accordance with guidelines on Engagement of Consultants in ICMR, for assisting DDO in examining/processing the proposal. Such Consultant may be paid monthly fee of Rs. 35,000, Rs. 40,000 & 45,000 at SO, AO & Sr. AO level. The tenure of consultants may be minimum 6 months; and
- v) All financial advice/instruments shall invariably be signed by the regular employee (s) of ICMR.


(Agnes Xalxo)

Assistant Director General

The Director/Director in-charge
All ICMR Institutes/Centre

Copy to:-

1. PS to DG/Addl. DG
2. PS to Sr. DDG (A)/Sr. FA
3. All Heads of Technical Divisions
4. ADG (A)/JP
5. All Sr. AOs/Sr. ACOs/AOs/ACOs
6. IRIS Section for upload on ICMR website

AS
4/7/17

O/C