

**INDIAN COUNCIL OF MEDICAL RESEARCH****V. Ramalingaswami Bhawan, Ansari Nagar, New Delhi**

No: 6-2(16)/2024-Estt.

Dated: 1<sup>st</sup> October, 2024**CIRCULAR****Sub: Limited Departmental Competitive Examination (LDCE) to fill up the vacancies of Assistant (Pay Level-6) in the year 2024- reg.**

With the approval of the Competent Authority, ICMR, it has been decided to hold a Limited Departmental Competitive Examination (LDCE) for promotion to the post of Assistant in the Pay Level-6 as per existing ICMR Administrative Cadre (Group 'A', 'B' & 'C') Recruitment Rules, 2017 amended vide office memorandum no. 16/155/2015-Admin/E-155935 dated 13.08.2024.

2. Accordingly, applications are invited for **the vacancy(ies) of their respective Institute/Centers/hqrs only**, online from the existing UDCs, who have rendered minimum 05 years of regular service in the grade, as on the last date of receipt of online applications, and having the following requisite qualifications:

**Requisite Educational Qualification:**

- (i) Minimum three years Bachelor's degree, in any discipline, from a recognized University/ Institute; and
- (ii) Working knowledge of Computer (MS Office/ PowerPoint)

3. The Scheme and Syllabus for the examination are given in Annexure - 1

**4. Selection Procedure.**

4.1 The evaluation of the candidates will be based on two papers, i.e., Composition writing for 20 Marks and Objective type (MCQs) for 80 marks.

4.2 The minimum qualifying marks in the Composition Writing as well as Objective Type will be 35% for UR, OBC & EWS candidates, and 33% for SC, ST & PwBD candidates. Hence a candidate shall have to obtain minimum qualifying marks in both Composition Writing as well as Objective type papers.

4.3 The Composition writing paper shall be first evaluated. The Objective type paper of only those candidates shall be evaluated who secures minimum qualifying marks in the Composition Writing.

4.4 The category wise merit list will be drawn as per the marks secured by the candidates in the Objective Type paper only.

4.5 Separate merit list shall be prepared for each Institute/Centre/HQ

5. The examination shall be held at New Delhi. The date of exam and venue will be intimated in due course of time. The prospective candidates are advised to remain prepared, to appear in the examination, at a short notice.

**6. Vacancies:** The tentative vacancies under LDCE quota are given as under:

| SNo. | Name of Hqs/Institute/Center | Total vacancies under LDCE * | Post earmarked for |    |    |      |
|------|------------------------------|------------------------------|--------------------|----|----|------|
|      |                              |                              | UR                 | SC | ST | PwBD |
| (a)  | ICMR Hqs, New Delhi **       | 18                           | -                  | -  | -  | -    |
| (b)  | NIRDH&DS, New Delhi          | 02                           | 02                 | 00 | 00 | 00   |
| (c)  | NICH&DR, New Delhi           | 01                           | 01                 | 00 | 00 | 00   |
| (d)  | NIMR, New Delhi              | 02                           | 02                 | 00 | 00 | 00   |
| (e)  | NICPR, Noida                 | 01                           | 01                 | 00 | 00 | 00   |
| (f)  | NJIL&OMD Agra                | 02                           | 02                 | 00 | 00 | 00   |

|       |                   |     |     |    |    |    |
|-------|-------------------|-----|-----|----|----|----|
| (g)   | NIREH, Bhopal     | 00  | 00  | 00 | 00 | 00 |
| (h)   | NIRTH, Jabalpur   | 01  | 01  | 00 | 00 | 00 |
| (i)   | RMRC, Gorakhpur   | 00  | 00  | 00 | 00 | 00 |
| (j)   | RMRIMS Patna      | 02  | 02  | 00 | 00 | 00 |
| (k)   | NIRBI, Kolkata    | 01  | 01  | 00 | 00 | 00 |
| (l)   | RMRC Dibrugarh    | 01  | 01  | 00 | 00 | 00 |
| (m)   | RMRC Bhubaneswar  | 00  | 00  | 00 | 00 | 00 |
| (n)   | RMRC Port Blair** | 02  | -   | -  | -  | -  |
| (o)   | NIRT, Chennai     | 04  | 04  | 00 | 00 | 00 |
| (p)   | NIE, Chennai      | 01  | 01  | 00 | 00 | 00 |
| (q)   | VCRC Puducherry   | 02  | 02  | 00 | 00 | 00 |
| (r)   | NIN, Hyderabad    | 03  | 03  | 00 | 00 | 00 |
| (s)   | NARFBR, Hyderabad | 00  | 00  | 00 | 00 | 00 |
| (t)   | NCDIR, Bengaluru  | 01  | 01  | 00 | 00 | 00 |
| (u)   | NITM, Belagavi    | 00  | 00  | 00 | 00 | 00 |
| (v)   | NIRRCH, Mumbai    | 02  | 02  | 00 | 00 | 00 |
| (w)   | NIH, Mumbai       | 00  | 00  | 00 | 00 | 00 |
| (x)   | NIOH, Ahmedabad   | 02  | 02  | 00 | 00 | 00 |
| (y)   | NIIRNCD, Jodhpur  | 02  | 02  | 00 | 00 | 00 |
| (z)   | NIV, Pune         | 06  | 06  | 00 | 00 | 00 |
| (aa)  | NITVAR, Pune      | 00  | 00  | 00 | 00 | 00 |
| Total |                   | 56* | 36* | 00 | 00 | 00 |

\* The vacancies depicted above are subject to the clarification from DHR/DoPT.

\*\* The vacancies under UR/SC/ST/PwBD will be notified in due course of time.

7. The application for appearing in the LDCE shall be submitted through online mode in the link available on the ICMR website (<https://recruit.icmr.org.in>), as per the detailed instructions given therein.

8. The last date of submission of the online application is **15.10.2024 (Tuesday) (Till 05:00 PM)**. All regular employees, who fulfill the eligibility criteria (mentioned in para-2 above), as on 15.10.2024 and are willing to appear in the examination, may fill the online application before the closing date.

**8.1** All desirous candidates shall fill the online application through the above mentioned link **for the vacancy(ies) of their respective Institute/hqrs only.**

**8.2** After completion of filling up of the online application form, the candidates shall download the filled-in application form, and take a print out of the application form along with necessary documents.

**8.3** Thereafter the candidates have to get the details mentioned in the (printed) application form verified by the respective Director and Sr. Admin. Officer/ Admin. Officer only of the ICMR Institutes/Centres/HQ.

**8.4** The respective Institute/Centre shall then forward the same along with the Vigilance Clearance Certificate and send it to ICMR Hqrs (Establishment Section) **latest by 21.10.2024.**

**8.5** If at any point of time it is found that any information provided in the application is/are found to be incorrect, disciplinary / administrative action shall also be initiated, against the employee concerned and also the Officer certifying the details.

9. Any period of ad-hoc/officiating appointment, will not be considered to reckon as regular services, to determine the eligibility of the candidate. The centre of examination will be allocated by ICMR HQ.

**10. Medium of examination:** The candidates will have an option to write the examination, either in Hindi or in English. It is clarified that the medium of examination once exercised shall be final.

**11. RESOLUTION OF TIE-CASES:** In the event of tie in the scores of candidates in the Objective Type Paper, such cases will be resolved by applying following criteria, one after another, till the tie is resolved:

- a. First by using number of wrong answers in the objective type written examination wherein the candidate(s) with less wrong answers will be placed higher.
  - b. Then the aggregate percentage of marks obtained in 10+2 examination wherein a candidate with higher aggregate percentage (%) of marks will be placed higher in merit.
  - c. Then the aggregate percentage of marks obtained in Matric standard, the candidate having higher aggregate percentage of marks (%) will be placed higher in merit.
  - d. Date of Birth, older candidates placed higher.
  - e. Alphabetical order of names.
11. The Competent Authority reserves the right to make, modify or cancel this Notification and/or Examination process, at any point of time.
12. The promotion will be subject to the further orders of Hon'ble Supreme Court in various cases mentioned in DOPT OM No. 36012/11/2016-Estt. (Res-I) {Pt II} dated 15.06.2018 and/or in any other case related to the matter of reservation and/or reservation in promotion.

(Jagdish Rajesh)  
Assistant Director General (Admin.)

Copy to:

1. All Directors of Institutes/Centres - for circulation in the Institutes/Centres
2. All Heads of Division, ICMR Hqs, New Delhi
3. Dr MS Chalga, Sc. D & Nodal Officer- E-Gov – with the request to upload in ICMR website and prepare/activate online application.
4. Guard File/

## Annexure-I

## A. Scheme of Examination

| Subject                           | Max. Marks                                  | Minimum Qualifying marks                               | Total Time |
|-----------------------------------|---|--|------------|
| Objective Type of multiple choice | 80 Marks<br>(80 questions of one mark each) | 35% for UR/OBC/EWS, 33% for SC/ST, and PwBD            | 90 minutes |
| Composition writing               | 20 Marks                                    | 35% for UR/OBC/EWS, 33% for SC/ST, and PwBD candidates |            |

## B. Syllabus:

1. ICMR Rules, Regulations and Bye-Laws, Delegation of Financial Powers
2. GFR, 2017
3. CCS Rules (Leave, LTC, CCA, Conduct etc.)
4. FR & SR
5. Pension & NPS
6. TA/DA and Joining Time Rules
7. Recruitment, appointment & Promotion, Advances
8. Pay Fixation
9. RTI Act, Manual of Office Procedure
10. Reservation Rules.
11. Extramural and Intramural Research Schemes of ICMR