



भारतीय आयुर्विज्ञान अनुसंधान परिषद INDIAN COUNCIL OF MEDICAL RESEARCH

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No. 16/155/2015-Admn-II

Dated: 18th June 2018

OFFICE MEMORANDUM

Sub: - ICMR Administrative Cadre (Group- A, B, & C) Recruitment Rules, 2017-
Maintenance of seniority - regarding.

Reference is drawn to the Council's OM of even number dated 31.01.2017 enclosing therewith a copy of ICMR Administrative Cadre (Group -A, B & C) Recruitment Rules, 2017. As considered and approved by the Competent Authority, henceforth seniority of administrative staff at ICMR Hqs and Institute/Centre level shall be maintained in the manner as given below:

- i) Seniority upto the level of Assistant and Personal Assistant for promotion to the next level shall be maintained separately for each Institute /Centre /Headquarters.
- ii) Combined seniority list of Section Officer/Private Secretary shall be maintained for promotion to the post of Administrative Officer separately for each Institute /Centre /Headquarter.
- iii) Seniority list of Accounts Officer (Jr. Grade)/ Section Officer shall be maintained, for selection/promotion to the post of Accounts Officer, separately for each Institute/Centre/Headquarter.
- iv) Separate Common Seniority list for all positions in institutes/centres/headquarters in respect of Administrative Officer and Accounts Officer shall be maintained for promotion to the post of Sr. Administrative Officer and Sr. Accounts Officer respectively at ICMR Hqs.
- v) Common seniority list of all posts of Sr. Administrative Officer shall be maintained for promotion to the post of Asstt. Director General (A) at ICMR Hqs.


(Agnes Xalxo)

Assistant Director General (A)

To

All Directors/Director-in-Charge
of ICMR Institutes/Centres.

Copy to:-

1. PS to DG/Addl.DG/Sr. DDG (A)/Sr. FA
2. Sr. AOs (Admn-I & Admn . II)
3. All Division/Sections at the Hqs.
4. ✓ Head BIC for uploading the OM on ICMR Website.